



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education Gov. of India

No.1.1/SPAV/Exams/2022-23

Dated: 25.04.2023

CIRCULAR

It is hereby informed to all the final semester students of UG, PG & Ph.D Programmes, that all are required to submit the detailed "No Dues Form for Completion of Studies" (enclosed as 'Annexure A' to this circular) to their respective Department Office after clearing all the dues, submission of Thesis reports, after obtaining signatures of all section related officers and HoD.

As per our Academic Regulations, if the 'No Dues Form for Completion of Studies' is incomplete in any manner, is not fully signed and not submitted, it may lead to withholding of the final results, the final semester marks sheets & withholding of the Provisional Degree Certificate of a student.

Therefore, it is advised to submit the completely signed form to the Department, before finally leaving the campus/hostel after completion of programme during A.Y 2022-2023.

This is issued with the approval of the Competent Authority.

Dean Academic

To:

1. Head, Dept of Arch – for circulation to all Final Year students
2. Head, Dept of Planning – for circulation to all Final Year students

Copy:

1. Director, for kind information please
2. Registrar, for kind records
3. Controller of Examinations, SPAV
4. All Deans/ HODs/ Section Heads
5. FI (CC) & IT Section – to upload the same on the Institute website.

Enclosed:

Annexure A. 'No Dues Form for Completion of Studies'